



OFFICE OF THE PRINCIPAL::TINSUKIA COLLEGE::TINSUKIA

NOTICE

17/08/2020

**Online Form fill-up of B.A. / B.Sc. / B.Com. 2nd Semester (Backlog),
4th and 6th Semester (Regular & Backlog) Examinations (Non-CBCS), 2020**

It is hereby notified for information of all concerned that the web portal for Examination Form Fill-up for the B.A./B.Sc./B.Com. 2nd Semester (Backlog), 4th Semester & 6th Semester Examinations, 2020 (**Non-CBCS**) under Dibrugarh University will be open from **17.08.2020**.

The students are requested to follow the below mentioned steps at the time of Online Examination Form Fill-up for the B.A./B.Sc./B.Com. 2nd Semester (Backlog), 4th Semester & 6th Semester Examinations (**Non-CBCS**), 2020:

1. Please visit the University portal <https://dibru.online> or www.dibru.ac.in and click the Examination link for student log-in.
2. Please go through the detail **Instructions** very carefully before student registration in the examination portal.
3. Please register yourself into the web portal using your current Gmail account. If you do not have a Gmail account, please create a new one by visiting the Gmail page and then only proceed to the next steps.
4. Update and validate your Mobile No using System OTP.
5. Select and Update your Gender
6. On successful submission, a user account will be created to log-in to the web portal. Your Gmail address shall be the user name for the web portal.
7. Now log-in to the web portal and read the Instruction Page very carefully.
8. Please select one of the correct Examination Modes:
 - a) Regular & Backlog Examinations.
 - b) Betterment Examination.

9. Select the Programme type and Programme name.
10. Select the Exam title and Exam semester/year. Now the details of the examination such as exam title, start date, end date, exam notification etc. will be displayed. Please check all the information very carefully.
11. Enter the Registration No. in the corresponding field and re-enter the same for confirmation. After confirmation the candidate's name will appear below the "Confirm Registration No." field. Select the name by clicking on it.
12. The detail information, viz., Candidate Name, Semester/Year, College/Institute will be auto filled after you select the name. Check all the details and click on the "Continue" button.
13. Enter your details in the concerned boxes (**Step-1**), upload photo and signature (**Step-2**) and Click Next in each step to save the information. You can access the saved information anytime and modify it before final submission.
14. Review the form in **Step-3**. Check the information, photograph and signature whether they are correctly entered and displayed. If anything needs to be edited, you can do so by going back to the relevant step by clicking on the "Previous" button.
15. Click the Submit button after you have reviewed your form.
16. Please wait for the Verification Status from your college/institute.
17. When you get Verification Status about your Examination Form through your registered email or mobile phone SMS, please proceed accordingly.
18. Finally, pay your fees by clicking the Pay Now button in the web portal.
19. Please download the Receipt generated by the system for future references.

20. Dates of Verification by college as below:-

STREAM	REGULAR/FRESH	BACKLOG/FAIL
SCIENCE	17/08/20	18/08/20
ARTS	19/08/20 & 20/08/20	21/08/20 & 24/08/20
COMMERCE	25/08/20 & 26/08/20	27/08/20 & 28/08/20

At the time of verification candidates are directed to shown the following documents:-

- Admission Fee Receipt (mandatory)
- Previous Semesters Marksheets
- Previous Semesters Admit Cards

1. Link for submitting online Examination Form by the students will be activated from	17.08.2020
2. Link for approval by the concerned colleges to activate the Fee Payment facility for the students in the web portal will be activated from	19.08.2020
3. Last date of submission of online examination forms and online payment of prescribed fees	31.08.2020

Fees to be paid online to the University by the students:

1. Examination Fees to be remitted to the University by the **6th Semester candidates(students admitted in 2017)** for appearing in B. A. / B. Sc. / B. Com. Examinations, 2020:

Examination Fees	General Course	Rs. 450.00
	Major/Speciality Course	Rs. 650.00
Fine for late submission of Examination Form (<i>if applicable</i>)		Rs. 300.00
Marksheet fee		Rs. 150.00

2. Examination Fees to be remitted to the University by the **6th Semester Backlog candidates(students admitted in 2016 or earlier)** for appearing in B. A. / B. Sc. / B. Com. Examinations, 2020:

Examination Fees	General Course	Rs. 400.00
	Major/Speciality Course	Rs. 575.00
Fees for the backlog courses	(i) For one paper (ii) For more than one paper	(i) Rs. 250.00 (ii) Full fees of the examination concerned
Fine for late submission of Examination Form (<i>if applicable</i>)		Rs. 200.00
Marksheet fee		Rs. 100.00
Non Collegiate fee**		Rs. 500.00
** Applicable for the backlog candidates who have registered in the University in 2016 or before subject to the availability of legitimate chance(s).		
Betterment Permission Fee [Clause No. 10 (h) of the Dibrugarh University Regulations for the B. A. / B. Sc. / B. Com. Programmes in the Semester system, 2010]		Rs. 300.00

3. Examination Fees to be remitted to the University by the **2nd and 4th Semester Backlog candidates(students admitted in 2016 or earlier)** for appearing in B. A. / B. Sc. / B. Com. Examinations, 2020:

Examination Fees	General Course	Rs. 400.00
	Major/Speciality Course	Rs. 575.00
Fees for the backlog courses	(i) For one paper (ii) For more than one paper	(i) Rs. 250.00 (ii) Full fees of the examination concerned
Fine for late submission of Examination Form (<i>if applicable</i>)		Rs. 200.00
Marksheet fee		Rs. 100.00

Non Collegiate fee**	Rs. 500.00
** Applicable for the backlog candidates who have registered in the University in 2016 or before subject to the availability of legitimate chance(s).	
Betterment Permission Fee [Clause No. 10 (h) of the Dibrugarh University Regulations for the B. A. / B. Sc. / B. Com. Programmes in the Semester system, 2010]	Rs. 300.00

4. Examination Fees to be remitted to the University by the **4th Semester Regular and Backlog candidates(students admitted in 2017 or later)** for appearing in B. A. / B. Sc. / B. Com. Examinations, 2020:

Examination Fees	General Course	Rs. 450.00
	Major/Speciality Course	Rs. 650.00
Fees for the backlog courses	(i) For one paper (ii) For more than one paper	(i) Rs. 350.00 (ii) Full fees of the examination concerned
Fine for late submission of Examination Form (<i>if applicable</i>)		Rs. 300.00
Marksheet fee		Rs. 150.00

5. **All students have to pay a Centre Fees Rs.330/- and those student who have practical subjects pay Rs.440/-at the time of their online verification in office counter (for each semester).**

Note: ***The Centre Fees and practical fees have been waived by 20% as per University guidelines.*** i.e (Centre Fees Rs.270/- & Practical Fee Rs.350/)



Principal
Tinsukia College
Tinsukia